

AGENDA

Meeting: Licensing Committee

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Monday 6 December 2021

Time: 10.30 am

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email committee@wiltshire.gov.uk, of Democratic Services, County Hall, Bythesea Road, Trowbridge.

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Peter Hutton (Chairman)
Cllr Allison Bucknell (Vice-Chair)
Cllr Steve Bucknell
Cllr Trevor Carbin
Cllr Daniel Cave
Cllr Kevin Daley

Cllr Andrew Davis
Cllr Ruth Hopkinson
Cllr George Jeans
Cllr Pip Ridout
Cllr Tim Trimble
Cllr Robert Yuill

Substitutes:

Cllr David Bowler
Cllr Ernie Clark
Cllr Jon Hubbard
Cllr Bob Jones MBE
Cllr Jerry Kunkler

Cllr Dr Brian Mathew
Cllr Charles McGrath
Cllr Dr Nick Murry
Cllr Stewart Palmen
Cllr Nic Puntis

Covid-19 safety precautions for public attendees

To ensure COVID-19 public health guidance is adhered to, a capacity limit for public attendance at this meeting will be in place. You must contact the officer named on this agenda no later than 5pm on Wednesday 1 December 2021 if you wish to attend this meeting. Places will be allocated on a first come first served basis.

To ensure safety at the meeting, all members of the public are expected to adhere to the following public health arrangements to ensure the safety of themselves and others:

- Do not attend if presenting symptoms of, or have recently tested positive for, COVID-19
- Follow one-way systems, signage and instruction
- Maintain social distancing
- Wear a face covering (unless exempt)

Where it is not possible for you to attend due to reaching the safe capacity limit at the venue, alternative arrangements will be made, which may include your question/statement being submitted in writing.

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if any part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council. The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

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Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#). The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies/Substitutions/Membership Changes**

To receive any apologies and details of any substitutions.

2 **Minutes** (*Pages 7 - 22*)

To confirm and sign the minutes of the meeting held on 13 September 2021 (copy attached).

3 **Chairman's Announcements**

To receive any announcements from the Chairman.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 1 working day prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Monday 29 November 2021** in order to be guaranteed a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Wednesday 1 December 2021**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Minutes of the Licensing Sub Committees** (*Pages 23 - 46*)

To receive and sign the minutes of the following Licensing Sub Committees:

Southern Area Licensing Sub Committee

24.08.21 Application for a Premises Licence in respect of an event at Queen Elizabeth Gardens, Mill Road, Salisbury

Western Area Licensing Sub Committee

13.10.21 Application for a Sex Establishment Licence – Venom Nightclub, Quartermaster Road, Westbury

20.10.21 Application for a Variation of a Premises Licence – Aldi, Warminster Road, Westbury

7 Licensing Appeals Update

To receive an update on any appeals lodged against Licensing Sub Committee decisions.

8 Update on the Licensing (Public Protection) Service (Pages 47 - 52)

Linda Holland (Licensing Manager – Public Protection) has prepared an update on behalf of the Licensing – Public Protection Team which is attached for the Committee's information.

9 Update from the Taxi Provision Working Group (Pages 53 - 96)

The Committee will receive an update on behalf of the Taxi Provision Working Group which met on 8 November 2021 - a copy of the notes from that meeting are attached.

The Working Group will also seek to recommend to the Licensing Committee the adoption of their approved Terms of Reference which are detailed below:

1. The Taxi Provision Working Group will comprise of up to 5 elected councillors and at least 3 councillors will need to be in attendance at a meeting to ensure it is quorate.
2. In relation to taxi provision for the Wiltshire Council area the Taxi Provision Working Group have been set up by the Licensing Committee to consider/review/identify the following:
 - i) The demand for taxis for both public and Wiltshire Council passenger transport needs via a demand survey, or in any other appropriate ways to measure demand;
 - ii) Ways to attract/promote new drivers/providers to become hackney carriage/private hire drivers within Wiltshire due to the falling numbers;
 - iii) The feasibility of the Council setting up a fleet of electric vehicles which could be used as a taxi provision for Wiltshire; and
 - iv) Ensure that any recommendations made by the Working Group should

encourage carbon reduction in line with other current policies.

3. To make any evidenced recommendations to the Licensing Committee for improvement/approval as appropriate.

10 **Taxi Licensing Update** (*Pages 97 - 104*)

Tom Ince (Principal Compliance Officer) has prepared the attached Taxi Licensing update as at October 2021 and will give a brief overview at the meeting.

11 **The Queens Platinum Jubilee - Street Party Celebrations** (*Pages 105 - 114*)

A briefing note has been drafted to update the Licensing Committee on the arrangements to support communities to celebrate the Queen's Platinum Jubilee in June 2022 with street parties.

12 **Update on Levels of Personal Information to be Supplied on Parties who make a Relevant Representation at a Licensing Sub Committee Hearing** (*Pages 115 - 116*)

Sarah Marshall (Senior Solicitor) has prepared an update on the levels of personal information to be supplied on parties who make a relevant representation at a Licensing Sub Committee hearing which is attached.

13 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

7 March 2022
13 June 2022
12 September 2022
5 December 2022.

14 **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.